

MISSISSIPPI AIR NATIONAL GUARD

MILITARY POSITION ANNOUNCEMENT

Air Active Guard/Reserve (AGR)

(Statewide)

OPENING DATE: 12 November 2013 **ANNOUNCEMENT NO:** 14-1102
CLOSING DATE: 26 November 2013 **POSITION TITLE:** Training Specialist

MINIMUM GRADE: SrA/E4 **MAXIMUM GRADE:** TSgt/E6
LOCATION OF POSITION: 172 AW, Flowood, MS
MILITARY ASSIGNMENT REQUIREMENT: Enlisted
REQUIRED AFSC: 3S2X1 Required ASVAB score General : 59

GENERAL:

This position provides civil engineer forces with training and resources for contingency beddown, sustainment, survivability, and recovery operations.

DUTIES AND RESPONSIBILITIES: (Not all inclusive, will be fully explained during interview)

Reviews all operations, mobility, contingency and exercise plans to ensure combat readiness for the Civil Engineering Squadron. Analyzes exercise and contingency plans to determine required civil engineer actions in support of mission requirements. Evaluates all equipment, manning and training requirements to meet deployment and pre-planned tasking. Coordinates with other base organizations on applicable plans. Manages the development of plans for deployment, disaster preparedness, base recovery, contingency response, and related plans. Prepares, updates, and reviews the civil engineering portion of the base deployment disaster preparedness, base recovery, contingency response and related plans. Coordinates plans and annexes with Prime Base Engineer Emergency Force (Prime BEEF) supervisors. Manages the Prime BEEF Status of Resources and Training System (SORTS). Complies and updates status of Prime BEEF personnel, training, equipment and supplies. Ensures timely and accurate submission of Chief of the Joint Staff SORTS reports. Responsible for proper security, classification, and storage of classified documents. Provides SORTS briefings to commanders. Ensures the unit identifies, budgets, requisitions, and accounts for Prime BEEF equipment and supplies. Initiates procedures for maintaining Prime BEEF equipment requirements. Inspects and evaluates palletizing, packaging, and transportation procedures, and recommends improvements to Prime BEEF supervisors. Serves as Civil Engineering Squadron's representative on training issues for the Squadron Commander and as Civil Engineering Squadron's representative for wing training issues. Performs other duties as assigned.

APPLICATION INSTRUCTIONS: All applications must be submitted to:

Military Department, State of Mississippi, ATTN: JFH-MS-HRM, P O Box 5027, Jackson, MS 39296-5027, if using United States Postal Service (USPS).

If ground delivery is used (UPS or FEDEX), submit to:

Military Department, State of Mississippi, Attn: JFH-MS-HRM, 1410 Riverside Drive, Jackson, MS 39202-1237.

Applications must be received by the Human Resources Office no later than 1630 hours on the closing date. Government postage paid envelopes or facsimile machines will not be used to submit applications.

Applicants must submit the following forms:

1. NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position, signed and dated.
2. Copy of the most recent AF Form 422, Physical Profile Serial Report. Also submit an AF Form 469, Duty Limiting Condition Report, if currently on a temporary physical profile.
3. ANG Fitness Assessment Results.
4. RIP - Report Individual Personnel.

NOTE: Point of contact for additional information is CMSgt Miller, commercial (601) 313-6195 or DSN 293-6195. Individuals who do not meet the minimum qualifications will not be considered.

SUPPLEMENTAL PREREQUISITES:

1. Must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Must have physical exam approved by State Air Surgeon prior to entry into the AGR program.
2. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
3. Military grade will not exceed the maximum military duty grade authorized on the UMDG for the position.
4. Eligibility/Mandatory requirements for this AFSC are located in the current Air Force Enlisted Classification Directory (AFECD).

EQUAL OPPORTUNITY: The Mississippi National Guard is an Equal Opportunity Employer. Assignment will be made without discrimination for any reason such as race, color, religion, sex, national origin, politics, or marital status.